



## Broadway East first School Privacy Notice - CCTV

*This privacy notice has been written to inform members of the public, parents, pupils and staff of Broadway East First School about how and why we process their personal data in relation to CCTV.*

### Who are we?

Broadway East First School is a 'Data Controller' as defined by Article 4 (7) of GDPR. This means that we determine the purposes for which, and the manner in which, your personal data is processed. We have a responsibility to you and your personal data and will only collect and use this in ways which are compliant with data protection legislation.

The school has appointed Veritau Ltd to be its Data Protection Officer (DPO). The role of the DPO is to ensure that the school is compliant with GDPR and to oversee data protection procedures. Veritau's contact details are:

Schools Data Protection Officer  
Veritau Ltd  
County Hall  
Racecourse Lane  
Northallerton  
DL7 8AL

[schoolsDPO@veritau.co.uk](mailto:schoolsDPO@veritau.co.uk)

01609 53 2526



**\*Please ensure you include the name of the School in all correspondence with the DPO**

### What information do we collect and why do we collect it?

The CCTV is used in the main school entrance area to ensure that visitors to the school only access the non-teaching areas.

The school operates CCTV for the following purposes:

- for safeguarding children.

Our lawful basis for processing your personal data is Article 6(1)(e) and 6(1)(f) respectively:

- 6(1)(e) - Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller – Safeguarding children.

### Who has access to your personal data?

The images are not recorded; they are a live feed for staff to control access to the building only. They can be seen by all staff with monitors in the school office, Head Teacher's office and staffroom.

### **Who do we share your personal data with?**

The images are not recorded and therefore cannot be shared with anyone.

### **How long do we keep your personal data for?**

The images are not recorded and cannot be kept.

### **What rights do you have over your data?**

Under GDPR, individuals have the following rights in relation to the processing of their personal data:

- to be informed about how we process your personal data. This notice fulfils this obligation,
- to request access to your personal data that we hold, and be provided with a copy of it,
- to request that your personal data is erased where there is no compelling reason for its continued processing.

If you have any concerns about the way we have handled your personal data or would like any further information, then please contact our DPO on the address provided above.

If we cannot resolve your concerns you may also complain to the Information Commissioner's Office (the Data Protection Regulator) about the way in which the school has handled your personal data. You can do so by contacting:

First Contact Team  
Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow Cheshire  
SK9 5AF  
[casework@ico.org.uk](mailto:casework@ico.org.uk) // 0303 123 1113

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